



# Adelanto Elementary School District

Central Enrollment Center  
11824 Air Expressway  
Adelanto, CA 92301  
760-246-0235 | 760-246-8691

## Annual Data Confirmation

Verification of Residency must be updated once each school year or upon returning to the Adelanto Elementary School District.

### Step 1: Log into Parent Portal

- Visit: [www.aesd.net](http://www.aesd.net), click on "Parent Portal"
- After you login, click the Data Confirmation link.
- Complete each of the 8 steps, update any information that is invalid.
- Attach proof of residency (see below the list of acceptable documents) Please note- If making an address change, the change will not appear on your student's record until the Enrollment Staff verifies the uploaded document.
- Click "Finish and Submit"

### Step 2: Document Verification

Central Enrollment Staff will be verifying uploaded documents. If there is an issue with the document(s) you provided, you will be contacted by phone or email to guide you through the next steps.

#### Proof of Residency Acceptable Forms

- Property tax bill
- Utility bill (gas, electric, water)
- Mortgage statement
- Government Correspondence

One (1) item from this list is required.

Proof of residency must contain these three (3) items:

1. Service address ✓
2. Customer Name ✓
3. Bill Date (Must be current, within 30 days) ✓



- If you have any questions regarding required documents or reside with another person please contact the **Enrollment Staff** at [760-246-0235](tel:760-246-0235).
- All documents **must** show full name of the **parent/guardian**, current address, date, and source.
- All submitted residency documents must be valid and within a current statement cycle (30 days)

## Additional Information

#### Central Enrollment Staff – 760-246-0235

Karen Evers, Enrollment Specialist  
Nancy Rosales, Enrollment Clerk  
Lily Alfaro, Enrollment Clerk

#### Special Education Department

If you have any questions or concerns regarding special education, or special education preschool please contact **760-246-8691 ext. 10665**.

#### District Nurse

Students that require medications at school, care plan, etc. or you have other health questions and concerns please contact **760-246-8691 ext. 10286**.